



Child Care Educator

Myriad Gardens Foundation and Scissortail Park Foundation

About Scissortail Park Foundation

Scissortail Park Foundation is a 501(c)3 nonprofit organization that manages Scissortail Park. The Foundation raises private funds and program revenues to help fund the park's annual operating costs and provides public programs including concerts, special events and a farmer's market. Located a block from Myriad Botanical Gardens, features gardens, extensive lawns, stage venue, lake and boathouse cafe, roller rink, children's play area, dog park, an interactive fountain and walking/jogging paths. The Park offers year-round public programs including concerts, art exhibits, farmer's market, wellness programs and special events.

About Myriad Gardens Foundation

Myriad Gardens Foundation is 501(c)3 nonprofit organization that manages the 15-acre Myriad Botanical Gardens. The Gardens features the Crystal Bridge Tropical Plant Conservatory and Visitor Center along with ornamental gardens, a Great Lawn, water features, a children's garden and play area, a lake with terraced garden slopes and a seasonal ice rink and carousel. The Gardens also offers year-round educational, cultural and wellness programs for all ages.

Job Summary

The Employee Child Care Educator works to provide education and supervision support to a small group (approximately 12) elementary/middle school students (Kindergarten through 8th grade) participating in the virtual/remote learning model for the 2020-21 school year. The educator will find effective ways to keep students engaged in their virtual lessons; provide individual and group instruction as needed; and offer supplementary recreational and learning activities for students to do in between virtual lessons.

The Employee Child Care Educator works collaboratively with a program supervisor from the organizations to ensure students are supervised at all times in a safe and nurturing environment and that students complete their virtual learning tasks.

Essential Duties and Responsibilities

- Assist students in accessing their individual school district's virtual learning programs.
- Provide care and protection for students.
- Structure school day to ensure the district curriculum is completed, and students are stimulated to learn and grow based on their individual strengths and areas for growth. This may include outdoor playtime at Myriad and Scissortail, supplemental materials and activities, and other content as agreed to by teacher and parents.
- Create a classroom-like environment that is conducive to learning
- Maintain positive rapport with students and parents
- Develop reasonable rules and expectations for "classroom" behavior and maintain order in the "classroom" in a fair and consistent manner

- Track student progress and engage with district provided materials and maintain frequent communication with parents regarding each student's performance
- Assure children and staff comply with local and/or CDC protocols for safety.
- Oversee lunch breaks for students heeding special allergy and dietary requirements. Note: Students will be bringing their own lunches. No meal preparation is involved.

Supervisory Responsibilities

- Child Care Assistant when needed

Education and/or Experience

- Bachelor's or Associate's Degree
- Child Development Associate (CDA) credential preferred
- Experience in managing K-8 students in group settings

Computer Equipment and Software Requirements

- Good to Excellent computer skills, especially online based education platforms
- Experience in use of standard office equipment

Skills and Abilities Required

- The ideal candidate will have a passion for helping young students achieve learning goals, energetic, well-organized implementer and resourceful problem-solver.
- Ability to motivate, excite, and educate students in Pre-K through 8th grade
- Able to plan creative and engaging extracurricular activities
- Strong proficiency in using iPads and laptops
- Superior communication skills, both written and verbal
- Ability to maintain order and health safety protocols in learning environment
- A passion for empowering students to grow intellectually, emotionally and socially
- First Aid certification preferred

Work Environment

Work area is primarily indoors with some time work outdoors for extracurricular activities. Some locations visited during the course of executing job duties may not be wheelchair accessible.

Compensation

Full-time seasonal position. Compensation is competitive and based on education, training and experience.

To Apply

We are looking to fill this position as soon as possible with a qualified candidate.

Please send a cover letter, resume and three to five references to careers@myriadgardens.org. You will be contacted only if considered for an initial phone or in-person interview.

Equal Opportunity Employer (EOE)

Employer does not to discriminate against any employee or job applicant because of race, color, religion, national origin, sex, physical or mental disability, or age.