



myriad botanical
GARDENS

HORTICULTURIST – CONSERVATORY & GROUNDS

Summary

Position reports to the Gardens Manager and will be responsible for assisting with horticultural duties in the Crystal Bridge Tropical Conservatory as well as in the outdoor gardens.

Essential Duties and Responsibilities

- Performs garden maintenance tasks such as weeding, watering, planting, mulching, picking up trash, spraying and other tasks as assigned.
- Assists with mowing and edging.
- Uses power tools and equipment such as weed eaters, mowers, blowers, chainsaws, and sprayers.
- Follows all procedures and guidelines related to safety, safe operation of equipment, and equipment maintenance tasks.
- Observes and remembers details, establishes and meets garden project completion schedules on a daily, weekly, and monthly basis.
- Follows specified procedures in performing single or multi-task assignments, and may work as a member of a crew with other staff or volunteers or work individually. Daily assignments are received verbally and/or in writing from the supervisor.
- Groundskeepers should have a friendly, polite, service oriented demeanor and interact with the public when appropriate. This position requires working outdoors in inclement weather.
- Must have a keen eye for garden detail.

Supervisory Responsibilities

This position has no supervisory responsibilities.

Education and/or Experience

- Horticulture or related education/experience. Tropical plants experience preferred.
- General knowledge of health and safety requirements as it relates to gardening tasks and equipment.

Computer Equipment and Software Requirements

- General word processing skills.
- Experience in use of standard office equipment.

Certificates, Licenses, Registrations

- Valid Oklahoma Driver's License.

Skills and Abilities Required

- Must be a "self-starter" with strong work ethic
- Able to follow written and oral instructions and communicate well.
- Able to observe and remember details.
- Able to meet garden project completion schedules on a daily, weekly, and monthly basis.
- Able to work well individually, as well as a member of a crew with other staff members or volunteers.
- Should be friendly, polite and service oriented.

- Must have valid driver's license with clean driving record.
- Stamina enough to exert oneself physically throughout the working day.
- Ability to work outside in all conditions including to heat, cold, humidity, dust, etc.

Additional Job Requirements

Clearance of background check.

Work Environment

- Position generally works Tuesday through Saturday.
- Outside; continually exposed to heat, cold, humidity, dust, etc.
- Exposed to plant and tree pollens, bee or wasp stings, poison oak, ivy, or sumac and/or other allergy causing agents.
- Subject to working on or around slippery surfaces such as wet sidewalks, mud and oil.
- Exposed to hazards due to lifting, cleaning, and using tools and/or equipment.
- Will work near moving objects such as traffic and equipment.
- Exposed to toxins and chemical irritants such as fertilizers, pesticides and herbicides, etc.
- Some locations visited during the course of executing job duties may not be wheelchair accessible.

Physical Requirements

- Must be able to lift, push, pull or carry objects weighing up to 50 pounds.
- Must be able to bend, twist, or reach.
- Vision and hearing either corrected or non-corrected to perform daily tasks and use equipment in a safe and secure manner.
- Ability to communicate clearly and concisely.

Benefits

The Foundation offers a competitive salary with excellent benefits package including: health, dental, life insurance, vision, long-term disability, voluntary life, accident coverage, matching 401(k) retirement plan, paid time off, and paid holidays.

To Apply

Please email resume with references to Careers@myriadgardens.org. You will be contacted only if considered for an initial phone or in-person interview.

Equal Opportunity Employer (EOE)