



myriad botanical
GARDENS

HORTICULTURAL GROUNDSKEEPER

Summary

This position reports to the Gardens and Grounds Manager and will be primarily responsible for performing routine garden maintenance tasks and helping to maintain the appearance of the Gardens.

Essential Duties and Responsibilities

- Responsible for performing garden maintenance tasks such as weeding, watering, planting, mulching, picking up trash, spraying and other tasks as assigned.
- Assists with mowing and edging.
- Must be able to use power tools and equipment such as weed eaters, mowers, blowers, chainsaws, and sprayers.
- Must be able to assume responsibility for following all procedures and guidelines related to safety, safe operation of equipment, and equipment maintenance tasks.
- Observe and remember details, establish and meet garden project completion schedules on a daily, weekly, and monthly basis.
- Follow specified procedures in performing single or multi-task assignments, and may work as a member of a crew with other staff or volunteers or work individually. Daily assignments are received verbally and/or in writing from the supervisor.
- Groundskeepers should have a friendly, polite, service oriented demeanor and interact with the public when appropriate. This position requires working outdoors in inclement weather.
- Must have a keen eye for garden detail.

Education and/or Experience

- Some horticulture background preferred.
- General knowledge of health and safety requirements as it relates to gardening tasks and equipment.

Computer Equipment and Software Requirements

- General word processing skills.
- Experience in use of standard office equipment.

Certificates, Licenses, Registrations

- Valid Oklahoma Driver's License.

Skills and Abilities Required

- Skill in using various types of tools.
- Skill in following procedures used to repair or replace various items.
- Ability to perform preventive maintenance repairs.
- Ability to use work aids and hand/power tools.
- Ability to work with others.
- Ability to follow safety procedures, rules, and regulations.
- Ability to make independent decisions.
- Ability to follow oral and written instructions.

Work Environment

- Outside; continually exposed to heat, cold, humidity, dust, etc.
- Exposed to plant and tree pollens, bee or wasp stings, poison oak, ivy, or sumac and/or other allergy causing agents.
- Subject to working on or around slippery surfaces such as wet sidewalks, mud and oil.
- Exposed to hazards due to lifting, cleaning, and using tools and/or equipment.
- Will work near moving objects such as traffic and equipment.
- Exposed to toxins and chemical irritants such as fertilizers, pesticides and herbicides, etc.

Physical Requirements

- Must be able to lift, push, pull or carry objects weighing up to 50 pounds.
- Must be able to bend, twist, or reach.
- Vision and hearing either corrected or non-corrected to perform daily tasks and use equipment in a safe and secure manner.
- Ability to communicate clearly and concisely.

Myriad Gardens Foundation offers competitive salary and benefits to full time employees. Benefits include health, dental, life insurance, vision, long-term disability, voluntary life, accident coverage, 401(k), paid time off, and paid holidays.

Interested candidates may apply by emailing resume to careers@myriadgardens.org.

Equal Opportunity Employer (EOE)